Program Review Year-End Report
2020-2021

Program Review Committee Charge and Membership

For regular programmatic assessment on campus, the Program Review Committee examines and evaluates the resource needs and effectiveness of all instructional and service areas. These review processes occur on one-, two-, and four-year cycles as determined by the District, College, and other regulatory agencies. Program Review is conducted by authorization of the SBVC Academic Senate. The purpose of Program Review is to:

- Provide a full examination of how effectively programs and services are meeting 264 departmental, divisional, and institutional goals
- Aid in short-range planning and decision-making
- Improve performance, services, and programs
- Contribute to long-range planning
- Contribute information and recommendations to other college processes, as appropriate
- Serve as the campus' conduit for decision-making by forwarding information to appropriate committees

Membership is comprised of at least 3 Vice Presidents or their designees, as appointed by the President, 10% faculty representation by Division, at least 3 classified staff members as appointed by Classified Senate/CSEA, and one student.

The Program Review Committee began the academic year with two overarching goals.

1. Review the work of the committee in context to the Academic Senate Resolution SU20.01 Infusion of Anti-Racism/No-Hate Education
2. Begin working on the project outlined in the Quality Focus Essay (QFE) in SBVC's Accreditation Institution Self-Evaluation Review. Action Project 2: Evaluate Program Review processes to ensure Integration in planning and prioritization across the College.
   - Goal 1. Conduct an in-depth evaluation of the current Program Review process.
   - Goal 2. Review process module for the creation of new programs.
   - Goal 3. Review program discontinuance process.
   - Goal 4. Ensure college-wide participation and linkage to student learning, strategic planning, and resource allocation through an effective and vetted process.\

Committee Accomplishments

- Developed PR Committee Equity and Anti-Hate Goals in response to SBVC Academic Senate's Infusion of Anti-Racism/No-Hate Education
- Surveyed the campus population regarding Needs Assessment and Program Efficacy processes. Survey feedback indicated that the campus had concerns with
  - Equity & Bias
  - Voting Process for Prioritization
  - Criteria for Prioritization
  - Communication
  - Length of Efficacy Document
  - Redundancy
- With the support of Academic Senate postponed Needs Assessment to SP21 and suspended Program Efficacy for the 2020/2021 Academic Year. Additional details on Needs Assessment can be found in the document *PROGRAM REVIEW NEEDS ASSESSMENT PILOT 2020-2021*

Program Review Committee Goals 2021-2022

- Clean up Needs Assessment Pilot
- Improve communication between
    - Committee, College Council, and Campus
- Robust dialogue on Program Efficacy
    - Streamline and simplify
    - Move online
    - Review ratings
    - Focus on supporting program growth and improvement
- Reviewing PR Committee Equity and Anti-Hate Goals in response to SBVC Academic Senate's Infusion of Anti-Racism/No-Hate Education and how it ties to efficacy. See also ACCJC Policy on Social Justice.
- Work on QFE Goals 2-4
- Improve Professional Development
    - New member orientation
    - Glossary of jargon and acronyms
    - Encourage members to participated in ACCJC Visits and Training
    - Review membership and charge
- Review data needs

Program Review Committee Members 2020-2021

Daniel Algattas	Magda Jacobo	Joanna Oxendine, Admin Co-Chair
Victoria Anemelu	Robert Jenkins	Girija Raghavan
Erica Begg	Edward Jones	David Smith
Yon Che	Melissa King	Bethany Tasaka, Outcomes Lead
Laura Estrada	Kenny Lawler	Shalita Tillman
Armando Garcia	Jessy Lemieux	Anna Tolstova
Todd Heibel	Maria Lopez	Abena Wahab
Tim Hosford	Michael Mayne	Kay Dee Yarbrough
Dina Humble	Kenny Melancon	
Celia Huston, Faculty Co-Chair	Stacey Meyer	

2021-2020 Meeting Dates/Time 1st, 3rd, & 5th Fridays 10:00-11:30
The Committee has opted to continue meeting via Zoom in Fall 21

Fall 2021	Spring 2022
August 20, 2021	January 21, 2022
September 3, 2021	February 4, 2022
September 17, 2021	February 18, 2022
October 1, 2021	March 4, 2022
October 15, 2021	March 18, 2022
October 29, 2021	April 1, 2022
November 5, 2021	April 15, 2022
November 19, 2021	April 29, 2022
December 3, 2021	May 6, 2022

Program Review Equity and Anti-Racism Goals

A Living Document

The Program Review Committee is evaluating and revitalizing needs assessment and program efficacy processes in the 2020-2021 school year. As a part of this effort the Program Review Committee will work to support the SBVC Academic Senate Resolution SU20.01 Infusion of Anti-Racism/No-Hate Education and infuse equity into program review processes in the following ways:

1. The Program Review Committee will work to eliminate barriers that limit access to needs assessment funding for programs that support disproportionally impacted populations.

2. The Program Review Committee will develop needs assessment, prioritization and program efficacy processes that are equitable for administrative, instruction and student services areas and small and large departments at the division and committee level.

3. Program Review Committee will foster program review processes that are culturally responsive and address equity/anti-racism, and encourage programs to develop local responses for infusion of anti-racism/anti-hate education.

4. Program Review Committee will encourage programs to analyze data in order to plan for and incorporate equity and anti-racism within their area or in support of campus mission.

5. Work in cooperation with and strive to support the equity and anti-racism work of all campus committees including but not limited to:
   o Equity and Anti-Racism Improvement Committee
   o Guided Pathways Committee
   o Curriculum Committee
   o Accreditation and Outcomes Committee

- o Arts, Lecture and Diversity Committee
- o Professional Development Committee
- o Technology Committee
- o Facilities and Safety Committee

6. Clearly communicate Program Review processes, results, and follow through to the entire campus.